

Technical Bid Specifications

RFP 12/2016

CLOSING DATE :

30 AUGUST 2016 @ 11H00AM

DELIVERED TO TENDER BOX

GROUND FLOOR, LINTON HOUSE

BROOKLYN BRIDGE

570 FEHRSEN STREET

BROOKLYN

PRETORIA

1. KEY INFORMATION

1.1 Introduction

The provision to obtain secured parking bays for SARS on a national/ regional basis will drive for service excellence while being committed to continuous improved service delivery.

In view of the above, SARS is requesting qualified service providers to submit proposals for the provision of parking space for their branch office in Pretoria CBD.

Please note the following:

SARS requires a total of 90 secured parking bays. ,However should the highest ranking bidder not meet the required total number of secured parking bays; SARS reserves the right to award the bid to more than one qualifying Bidder, as per the Bidder's ranking order (in terms of the Bidder's final scores) in a manner that is fair, equitable, transparent, competitive and/or cost-effective.

1.2 PARKING

Technical

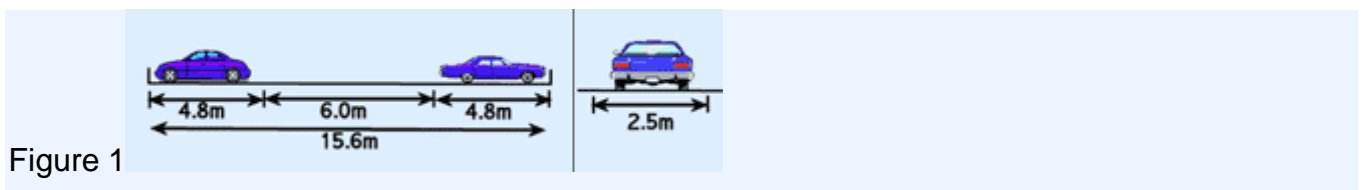
90 secured parking bays are requested for SARS employees of which 2 parking bays should accommodate persons with disabilities.

The parking bays should be located as close to destination (C/o Schoeman & Van Der Walt streets SARS Main building) as possible without interfering with pedestrian traffic and where visual supervision lighting and shelter from inclement weather can be achieved.

Standard parking:

The parking spaces provided for standard parking bays should be at least 2500mm wide and at least 4800mm in length as per figure 1

Standard Bays - Normal to long term use



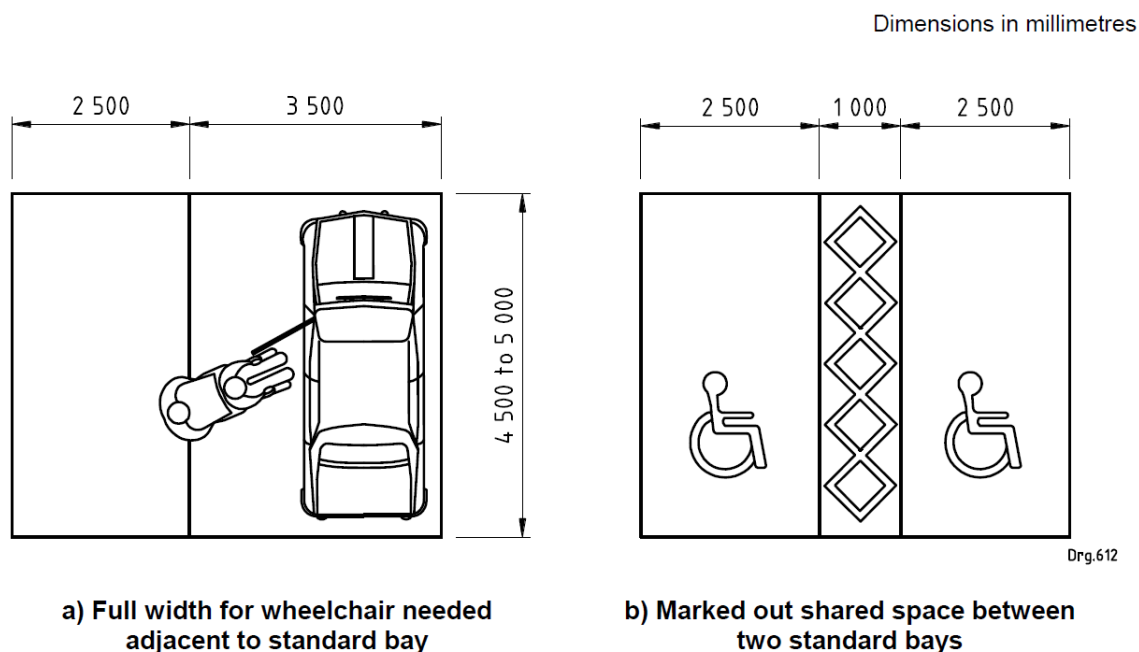
Disable parking:-

Parking bays provided should meet the building regulations SANS 10400-S: 2011 Edition 3

- The parking spaces provided for vehicles used by persons with disabilities shall be of a suitable length (3500mm X 4500 to 5000mm), shall be at least of the dimensions shown in figure 1, and shall be situated on and accessed from a surface that is not steeper than 1:50.
- Any parking space provided for vehicles used by persons with disabilities shall be clearly demarcated as being intended for the use of persons with disabilities only;
- Entry and routing to any parking space designated for persons with disabilities shall be provided with a clear height of at least 2,4 m and shall allow for the entry of vehicles suitable for use by wheelchair users, particularly those that have a hoist to carry the wheelchair on top of the car.

Parking spaces shall be identified by a vertical sign incorporating the international symbol for access by persons with disabilities. The international symbol shall also be clearly painted on the road surface (see figure 2) and it shall be 1 000 mm × 1 000 mm. (see figure 3)

NOTE Road signs for persons with disabilities should be provided in accordance with the latest edition of *The Southern African Development Community Road Traffic Signs Manual (SADC RTSM)* published by the Department of Transport.



1.3 SECURITY

- The parking should be in a secure area.
- The landlord is to provide cameras covering the parking area as well as an access control system at the entrance point to the parking.
- It is preferable that the parking area be made available for the usage of only SARS employees (no sharing as such increases the risk of cars be scratched or damaged whilst employees are working).

2. EVALUATION PROCESSES

SARS's Pre-qualification Criteria – Gate 0

SARS has defined minimum pre-qualification criteria that must be met by the Bidder in order for SARS to accept a Tender for evaluation. In this regard a pre-evaluation verification will be carried out by SARS.

SARS's Technical Evaluation Criteria – Gate 1

Description	Weight
Number of parking bays available	10
Proximity of the parking space to SARS building	50
Number of parking bays available for the disabled	10
Security <ul style="list-style-type: none">• Availability of CCTV systems within the parking space provided.• Boom gates/ Intention To Install Boom gates Upon Appointment• Security personnel in the parking area	30
Total	100

SARS's Pricing and BEE Evaluation – Gate 2

In the second stage of the evaluation, Tenders that passed the prescribed technical threshold will be evaluated in terms of the 90/10 preference points system under section 2 of the Preferential Procurement Policy Framework Act, 2000, read with the Preferential Procurement Regulations, 2011.

Criterion	Points
BBBEE status	10
Price	90

3. RFP- CLOSURE

The closing date for RFP 12/2016 will be 30 AUGUST 2016 at 11h00 am at SARS, Ground Floor, Linton House, Brooklyn Bridge, 570 Fehrsen Street, Brooklyn, 0181.

Late submissions will not be accepted or considered. Any additional information required can be obtained from SARS's Procurement Department (Tender Office) email: tenderoffice@sars.gov.za